

COMMON ASSESSMENTS AND RtI GUIDELINES

- Common assessments are a measure of student mastery of state standards and used as a means to provide evidence for QSAC of instructional fidelity of approved district grade level curriculum.
- The structure for administration of the common assessment is determined by the grade level or department responsible for that content area instruction and curriculum development. Chairpersons should develop a pacing guide for administering the assessments for their grade level or department. There should be a window of no more than 1 week in which everyone needs to give the test. Please collaborate with your colleagues to agree on timelines.
- Common assessments are in addition to other quizzes and tests, and are typically given at the end of a unit, or a marking period to capture all of the units within that quarter. Common assessments may also be administered as a mid-term or final for a course in the middle school. Common assessments are counted as test grades. Every standard in the grade level curriculum for every content area should be included in a current common assessment at some point throughout the year.
- The passing score for a gen ed students is 71% or better and a classified student is 65% or better to pass. Any student not passing a common assessment should receive RtI (explained below). If any student performs below our district proficiency level on a common assessment, there needs to be a Response to Intervention (RtI) follow-up for that student. Remediation should take place as differentiated review for those students who need additional instruction on particular standards. Lesson plans should reflect small group differentiation time following common assessment administration to allow some time for RtI sessions during 1-3 of the following content area periods.
- Another assessment or specific standards-based activity, needs to be given within 7 days following the administration of the common assessment to those below-proficient students. The retest grade may replace the original grade recorded in the gradebook up to a 65 or 71, depending on the student. The retest or RtI activity is meant to provide students with support toward grade level mastery, not provide a means to an inflated average.
- Common assessments for classified students may be modified according to their individual IEPs, as you would any other test. Any testing accommodations that apply to regular classroom tests included in their IEPs may also be applied to a common assessment, if appropriate.
- A retest score below the original, should not replace the original. Follow-up for scoring below proficiency again on the RtI retest should be communicated to parents and the student should be encouraged to come for before/after school help if available.
- Your common assessments should be reviewed annually and updated with each revision to your curriculum and uploaded to OnCourse for easy access. Common assessments are not published for parents viewing, as are the regular curriculum units.