

Unit Pacing Guides Copied from: Word Processing/DP Publishing Advanced, Copied on: 01/10/22

Content Area: **Technology**
Course(s): **Sample Course, Word Processing/DP Publishing Adv.**
Time Period:
Length: **Full Year**
Status: **Published**

Unit Pacing Guides



Belleville Public Schools Unit Pacing Guide

Content Area: Business / Technology
Course(s): Advanced Word Processing
Time Period: Full Year

Division of Units / Topics:

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| Unit 1: Enhancing Documents Chapters 13-15 | |
| Unit 2: Managing Data Chapters 16-20 | |

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| Unit 3: Referencing Data Chapters 26, 29 | |
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