

# Unit 9b: Google Sheets

Content Area: **Unified Arts**  
Course(s): **Computer Science 2**  
Time Period: **January**  
Length: **10 Days**  
Status: **Published**

## Unit Summary

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Students will discover the SHEETS application in the GSuite. Students will learn how a sheet can be used to collect and store information.

## Student Learning Objectives

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Students will learn to...

- successfully log onto the computer and access the Chrome browser.
- access the Google sheets application and find a previously created document.
- search for their name.
- insert an X in the cell corresponding to the date.

## Essential Questions

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- What is a Google sheet?
- Where can I locate a previously created Google sheet?
- How can I search for and insert a character into a cell?

## Enduring Understandings

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Students will understand that...

- Google Sheets can be used to communicate information.
- a Google sheet is stored in the Google drive.

## Application

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Students will be able to independently use their learning to...

- navigate applications in the GSuite.
- create and edit a Google sheet.

## **Skills**

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Students will be skilled at...

- accessing Google Sheets
- utilizing a Google sheet to collect and store information.
- sharing a Google sheet in Google Drive.

## **Resources**

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- Individual CTSD Google accounts (userman and passowrd)
- GSuite