# **Unit 11b: Google Docs**

Content Area: Unified Arts

Course(s): Computer Science 1

Time Period: April
Length: 10 Days
Status: Published

#### **Unit Summary**

In this unit students will access the Google docs application, search for an image an insert a selected image into the document. Students will then share the document.

#### **Student Learning Objectives**

Students will learn to...

- successfully log onto the computer and acess the Chrome browser.
- access the Google docs application and find a previously created document.
- search for an image of a cat or a dog.
- insert their selected image into the document.

# **Essential Questions**

- What is a Google doc?
- Where can I locate a previously created Google doc?
- How can I search for and insert an image into my Google doc?

## **Enduring Understandings**

Students will understand that..

- Google docs can be used to communicate information.
- a Google doc is stored in the Google drive.

## **Application**

Students will be able to independently use their learning to...

- access Google Docs when using the computer.
- utilize Google Docs to communicate information.

#### **Skills**

Students will be skilled at...

- logging in to the computer.
- accessing Google Docs.
- creating and editing a Google Doc.
- inserting a selected image into a Google Doc.
- sharing a Google Doc.

#### **Resources**

Google Docs