Unit 05: Forms

Content Area: **Business**
Course(s): **Generic Course**
Time Period: **Semester 1 & 2**
Length: **3 weeks**
Status: **Published**

Standards

PFL.9.1.12.B	Money Management
CAEP.9.2.12.C	Career Preparation
TECH.8.1.12	Educational Technology: All students will use digital tools to access, manage, evaluate, and synthesize information in order to solve problems individually and collaborate and to create and communicate knowledge.
TECH.8.1.12.B	Creativity and Innovation: Students demonstrate creative thinking, construct knowledge and develop innovative products and process using technology.
TECH.8.1.12.C	Communication and Collaboration: Students use digital media and environments to communicate and work collaboratively, including at a distance, to support individual learning and contribute to the learning of others.
TECH.8.1.12.E	Research and Information Fluency: Students apply digital tools to gather, evaluate, and use information.
TECH.8.2.12.A	The Nature of Technology: Creativity and Innovation: Technology systems impact every aspect of the world in which we live.
TECH.8.2.12.B	Technology and Society: Knowledge and understanding of human, cultural and society values are fundamental when designing technology systems and products in the global society.
TECH.8.2.12.D	Abilities for a Technological World: The designed world is the product of a design process that provides the means to convert resources into products and systems.
TECH.8.2.12.E	Computational Thinking: Programming: Computational thinking builds and enhances problem solving, allowing students to move beyond using knowledge to creating knowledge.

Enduring Understanding

1. Understand how Google Forms, is similar to, and different from, traditional computer-based office suites
2. Successfully edit an EXISTING Google Forms, (one shared with you)
3. Successfully create an individual Google Forms, and (and share it)
4. Successfully contribute to a group Google Forms, (in real time)
5. Understand PERSONAL/PROFESSIONAL uses & applications for Google Forms

Essential Questions

How to create and be the most productive student/worker using Google Forms?

How to prepare and present information gathered using forms.

Knowledge and Skills

Creating a form

Sending a form

Viewing responses

Working with data

Using more question types

Collaborating with forms

Transfer Goals

Students will be able to explain how technology (documents, spreadsheets, slideshows, forms) works with business.

Students will also be completing business related tasks from simple to complex.

Resources

Google Suite
Kahoot!
EdPuzzle
YouTube
Peardeck