

# 5 Managing Operations and Staffing

Content Area: **Business Education**  
Course(s):  
Time Period: **Marking Period 2**  
Length: **10 blocks**  
Status: **Published**

## **Enduring Understandings**

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Main Idea - People are the most important resource of a small business. The employees that are recruited, hired, trained, and kept have a major impact on the company's performance. One of an entrepreneur's tasks is to motivate employees. Employees who are motivated produce more and work better.

Enduring Understanding - Identify the components of human resource management. Explain how managers influence motivation, describe ways to maximize employee performance, explain the importance of delegation, and explain how to assess motivational techniques used to increase performance levels.

## **Essential Questions**

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Essential Question - What training would you need to provide to employees in your business? What motivates employees?

## **Content**

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Vocabulary - Human resources, human resource management, labor union, educational activities, developmental activities, cost effective, employee complaint procedure, and Pregnancy Discrimination Act. Theory X, Theory Y, hygiene factors, motivating factors, telecommuting, family leave, flextime, and performance evaluation.

Skills - Identify ways to manage employees.

## **Skills**

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Vocabulary - Human resources, human resource management, labor union, educational activities, developmental activities, cost effective, employee complaint procedure, and Pregnancy Discrimination Act. Theory X, Theory Y, hygiene factors, motivating factors, telecommuting, family leave, flextime, and performance evaluation.

Skills - Identify ways to manage employees.

## **Resources**

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## **Assessments**

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Assessments - Multiple choice tests on vocabulary and key concepts. Portfolio Assessment: students will work on a Business Plan Project that focuses on the Organizational Plan.

## **Standards**

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