

# UNIT 8 - AVOIDING COMMUNICATION PITFALLS

Content Area: **Social Studies**  
Course(s):  
Time Period: **June**  
Length: **15 blocks**  
Status: **Published**

## Enduring Understandings

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This lesson will introduce typical communication pitfalls and explain the need for leaders to issue clear, concise, and unambiguous orders.

In this lesson you will evaluate the inflated readiness levels case evaluation.

In this lesson you will explain your decision-making process using the inflated readiness levels case evaluation response form.

## Essential Questions

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1. Explain the importance of issuing clear, concise, and unambiguous orders.
2. Define the following key terms: straightforward and unambiguous.
3. Explain typical pitfalls or limitations often encountered when issuing orders.
4. Explain why establishing rapport with subordinates is important for a leader.
5. Explain why it is important for a leader to criticize in private and to finish the meeting on a positive note.
6. Explain why it is important for a leader to respect someone who is honest and sincere.
7. Explain the decisions made for the Inflated Readiness Levels Case Evaluation.
8. Determine the proper response to the Inflated Readiness Levels Case Evaluation.
9. Summarize communications lessons learned for the Inflated Readiness Levels Case Evaluation.

## Content

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LESSON 1 – (NS4U8L1) – Avoiding Communication Pitfalls  
LESSON 2 – (NS4U8L2) – Inflated Readiness Levels Case Evaluation  
LESSON 3 – (NS4U8L3) – Inflated Readiness Levels Evaluation Response

## Skills

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1. Know the importance of issuing clear, concise, and unambiguous orders.
2. Be able to explain typical pitfalls or limitations often encountered when issuing orders.
3. Understand why establishing rapport with subordinates is important for a leader.
4. Explain why it is important for a leader to criticize in private and to finish the meeting on a positive note.

5. Know why it is important for a leader to respect someone who is honest and sincere.

## **Resources**

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<http://www.njrotc.navy.mil/curriculum.html>

Global Awareness Cultural Studies: An Introduction to Global Awareness

Selected Readings in Leadership and Ethics

## **Standards**

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Reading: Informational Text

RI.11-12.1. Cite strong and thorough textual evidence to support analysis of what the text says explicitly...

Writing

W.11-12.4. Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.

W.11-12.9. Draw evidence from literary or informational texts to support analysis, reflection, and research.

W.11-12.10. Write routinely over extended time frames shorter time frames for a range of tasks, purposes, and audiences.

Speaking & Listening

SL.11-12.1. Initiate and participate effectively in a range of collaborative discussions...

SL.11-12.2. Integrate multiple sources of information presented in diverse formats and media ...

SL.11-12.4. Present information, findings, and supporting evidence, conveying a clear and distinct perspective...

Language

L.11-12.3. Apply knowledge of language to understand how language functions in different contexts...

L.11-12.4. Determine or clarify the meaning of unknown and multiple-meaning words and phrases...

L.11-12.6. Acquire and use accurately general academic and domain-specific words and phrases...