**ACCOUNTING 1 & 2 PACING GUIDE**

**COURSES:** Accounting 1 & 2 **GRADE(S): 9-12**

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| **MONTH/**  **DAYS** | **UNIT** | **STANDARDS** | **CONTENT**  Topics being covered? What do students need to know? (*nouns*) | **ACTIVITIES**  w/Integration of Technology & Career Ready Practices | **ASSESSMENTS**  What evidence (formative/summative) is utilized to establish that the content, standards, & skills have been mastered? |
| September/ 17 days | Accounting 1 Unit 1 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | The accounting equation  How business activities change the accounting equation  Reporting financial information on a balance sheet  How transactions affect the accounting equation  Careers in Accounting | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |
| October/  20 days | Accounting 1  Unit 2 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Transactions and the effect on owner’s equity  Accounts needed for a business set up as a proprietorship  Accounting terms related to analyzing transactions  Accounting practices related to analyzing transactions  T-accounts | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |
| November/  18 days | Accounting 1  Unit 3 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Accounting terms related to journalizing transactions  Accounting concepts and practices related to journalizing transactions  General journal transactions that affect owner’s equity  General journal transactions for receiving cash and buying insurance and supplies  General journal transactions to set up a business  Start a new journal page | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |
| December/  20 days | Accounting 1  Unit 4 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Method of analyzing and journalizing correcting entries  Terms related to posting from a general journal to a general ledger  Concepts and practices related to posting from a general journal to a general ledger  Procedure for posting from a general journal to a general ledger  A chart of account | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log  Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |
| January/  24 days | Accounting 2  Unit 1 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Checking accounts  Petty cash funds  Terms related to using a checking account  Concepts and practices related to using a checking account  Dishonored checks  Electronic banking transactions  Bank reconciliation | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |
| February & March/  30 days | Accounting 2  Unit 2 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Net income (loss) calculation  Worksheet preparation  Accounting terms related to worksheet preparation  Accounting concepts and practices related to worksheet preparation  Supplies and prepaid insurance adjustments  Trial balance preparation  Error detection and correction | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |
| April & May/  26 days | Accounting 2  Unit 3 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Income statement  Balance sheet  Computerized accounting system | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |
| May & June/  25 days | Accounting 2  Unit 4 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.  CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.  CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.  CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.  CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.  CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.  CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.  CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.  CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Accounting terms related to adjusting and closing entries  Accounting concepts and practices related to adjusting and closing entries  Post closing trial balance  Adjusting entries  Closing entries | Objectives will be accomplished by:  Teacher provided notes through power point presentation.  "Work Together" and "On Your Own" Problems on SmartBoard.  Aplia online program to self monitor progress.  Automated Accounting Program  Chromebooks  Internet  Microsoft Office Tools  SmartBoard  Web-based Aplia Software  TECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.  TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.  TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:  3-2-1  Automated Acct Self-checks  Bullseye  Exit tickets  Four Corners  Idea Spinner  Individual help as needed  Large group discussion  Learning Log Surveys  Newspaper Headline  Observation  Oral Questioning  Question/Answer Session  Think-Pair-Share  Thumbs up, Thumbs down  Whip around  Yea or Nay  Summative Assessments:  Chapter tests  MPA |