**ACCOUNTING 1 & 2 PACING GUIDE**

**COURSES:** Accounting 1 & 2 **GRADE(S): 9-12**

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| **MONTH/****DAYS** | **UNIT** | **STANDARDS** | **CONTENT**Topics being covered? What do students need to know? (*nouns*) | **ACTIVITIES**w/Integration of Technology & Career Ready Practices | **ASSESSMENTS**What evidence (formative/summative) is utilized to establish that the content, standards, & skills have been mastered? |
| September/ 17 days | Accounting 1 Unit 1 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | The accounting equationHow business activities change the accounting equationReporting financial information on a balance sheetHow transactions affect the accounting equationCareers in Accounting | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |
| October/20 days | Accounting 1Unit 2 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Transactions and the effect on owner’s equityAccounts needed for a business set up as a proprietorshipAccounting terms related to analyzing transactionsAccounting practices related to analyzing transactionsT-accounts | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |
| November/18 days | Accounting 1Unit 3 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Accounting terms related to journalizing transactionsAccounting concepts and practices related to journalizing transactionsGeneral journal transactions that affect owner’s equityGeneral journal transactions for receiving cash and buying insurance and suppliesGeneral journal transactions to set up a businessStart a new journal page | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |
| December/20 days | Accounting 1Unit 4 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Method of analyzing and journalizing correcting entriesTerms related to posting from a general journal to a general ledgerConcepts and practices related to posting from a general journal to a general ledgerProcedure for posting from a general journal to a general ledgerA chart of account | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |
| January/24 days | Accounting 2Unit 1 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Checking accountsPetty cash fundsTerms related to using a checking accountConcepts and practices related to using a checking accountDishonored checksElectronic banking transactionsBank reconciliation | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |
| February & March/30 days | Accounting 2Unit 2 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Net income (loss) calculationWorksheet preparationAccounting terms related to worksheet preparationAccounting concepts and practices related to worksheet preparationSupplies and prepaid insurance adjustmentsTrial balance preparationError detection and correction | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |
| April & May/26 days | Accounting 2Unit 3 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Income statementBalance sheetComputerized accounting system | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |
| May & June/25 days | Accounting 2Unit 4 | CAEP.9.2.12.C.1 Review career goals and determine steps necessary for attainment.CAEP.9.2.12.C.2 Modify Personalized Student Learning Plans to support declared career goals.CAEP.9.2.12.C.3 Identify transferable career skills and design alternate career plans.CAEP.9.2.12.C.4 Analyze how economic conditions and societal changes influence employment trends and future education.CAEP.9.2.12.C.5 Research career opportunities in the United States and abroad that require knowledge of world languages and diverse cultures.CAEP.9.2.12.C.6 Investigate entrepreneurship opportunities as options for career planning and identify the knowledge, skills, abilities, and resources required for owning and managing a business.CAEP.9.2.12.C.7 Examine the professional, legal, and ethical responsibilities for both employers and employees in the global workplace.CAEP.9.2.12.C.8 Assess the impact of litigation and court decisions on employment laws and practices.CAEP.9.2.12.C.9 Analyze the correlation between personal and financial behavior and employability. | Accounting terms related to adjusting and closing entriesAccounting concepts and practices related to adjusting and closing entriesPost closing trial balanceAdjusting entriesClosing entries | Objectives will be accomplished by:Teacher provided notes through power point presentation."Work Together" and "On Your Own" Problems on SmartBoard.Aplia online program to self monitor progress.Automated Accounting ProgramChromebooksInternetMicrosoft Office ToolsSmartBoardWeb-based Aplia SoftwareTECH.8.1.12.F.CS3: Collect and analyze data to identify solutions and/or make informed decisions.TECH.8.1.12.B.3: Use multiple processes and diverse perspectives to explore alternative solutions.TECH.8.1.12.F.CS4: Analyze ethical and unethical practices around intellectual property rights as influenced by human wants and/or needs. | Formative Assessments:3-2-1Automated Acct Self-checksBullseyeExit ticketsFour CornersIdea SpinnerIndividual help as neededLarge group discussionLearning Log SurveysNewspaper HeadlineObservationOral QuestioningQuestion/Answer SessionThink-Pair-ShareThumbs up, Thumbs downWhip aroundYea or NaySummative Assessments:Chapter testsMPA |